**Town of Estancia**

**Regular Meeting of the Board of Trustees**

**Monday, October 19, 2020 6:15 pm**

**Municipal Building Gym, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:19pm and Roll Call was taken:**

**Trustee Lovato – Present**

**Trustee Sedillo – Present**

**Trustee Chavez – Present via Phone**

**Trustee Hall – Present**

**Mayor Dial – Present**

1. **Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the October 19, 2020 agenda as written. Trustee Hall seconded the motion. Three in favor; Trustee Chavez abstained. **MOTION CARRIED**

1. **Discussion/Approval of the October 5, 2020 Regular Meeting Minutes- Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the October 5, 2020 Regular Meeting minutes. Trustee Hall seconded the motion. Three in favor; Trustee Chavez abstained. **MOTION CARRIED**

1. **Discussion/Approval of the October 19, 2020 Bill List – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the October 19, 2020 Bill List. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

**Old Business**

1. **Letter of Intent with EMWT- Discussion and Possible Action Item**

Mr. Bobby Ortiz and Mr. Art Swenka from the EMWT were present at the meeting to discuss the project EMWT is working on, bringing water to the Estancia Valley. In summary, Mr. Ortiz and members of the EMWT Board are working on an agreement with an entity to bring water from the Fort Sumner area to the Estancia Valley and on to the Rio Rancho area. The current price they are proposing to Estancia, per the current letter of intent, is approximately $14.67 per Thousand Gallons delivered. Mr. Ortiz said they are looking at approximately 2 years before the infrastructure to ship the water would be completed. Mr. Ortiz also said that the letter of intent was not an immediate concern. Clerk Michelle Jones expressed concern about the current price. She said that, currently, the Town charges residents $14.59 for up to 4000 gallons of water. For the Town to pay about that same amount for only 1000 gallons of water would be very difficult.

Mr. Ortiz said to consider not just the cost per gallons, but to also think about the possible reduction in maintenance costs that the Town could experience as a result of buying the water. Everyone agreed that water is essential to the survival of the Town and our levels are lowering so more discussion of this very important issue must take place.

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Trustee Lovato thanked Mr. Ortiz and Mr. Swenka for attending the meeting and for their efforts on behalf of the Town. Trustee Hall commented that this is long term planning, and it is essential. Much more detailed information is needed. Mr. Ortiz said that he would be contacting the Town to get information about the Town’s average water use, etc. The Board would also like to see a map of the water line route being planned. More meetings and more discussion will come concerning this crucial issue. **NO ACTION, INFORMATION ONLY**

**New Business**

1. **1st Qtr Qtrly Report- Information only**

Clerk Michelle Jones presented the Board with a copy of the 1st Qtr Qtrly report that the Town submits to the State Department of Finance Administration and a copy of the Town’s P&L. She told the Board that the Town has completed 25% of the fiscal year and gave the following totals:

 Actual Budget % to Budget

General Fund Revenue Total to date: $324,989.01 $1,087,613.00 29.0%

 Total Revenue to date: $692,045.52 $2,543,217.24 27.2%

General Fund Expenditures Total to date: $245,087.98 $1,067,592.61 23.0%

Total Expenditures to date: $525,334.15 $2,632,508.21 20.0%

GRTs continue to be strong, with total revenue a little better that expected and expenditures a little lower than expected. Ms. Jones said that, in summary, the Town is in good shape financially

and she looks forward to working with the Board and Trustee Sedillo on creating a second financial reserve for the Town. While GRTs are strong today, there is no telling what the future will hold; an additional reserve is a very good idea. She thanked the Town employees for being fiscally responsible and she especially thanked Deputy Clerk Michelle Dunlap for her continued efforts to ensure that all expenses are closely monitored. **NO ACTION, INFORMATION ONLY**

1. **Approval of Resolution 2020-32 NM DOT Extension Request- Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2020-32 NM DOT Coop extension request. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato- Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

1. **Discussion of water/sewer/garbage utility connection for El Llano Mobile Home Park- Information Only NO DISCUSSION, NO ACTION**

**8.0 Mayor/Council:**

 **Trustee Hall** had no update for this meeting.

 **Trustee Chavez** had no update for this meeting.

**Trustee Sedillo** said that planning and foresight and being open to ideas surrounding our water issues are very important. He commented that 15 years ago, people wanted to pump water out of our basin, and now we are looking at buying water. Things can change quickly; we need to look forward and consider what will be best for the Town in the future.

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**Trustee Lovato** asked if anyone had applied for our Police Sergeant position. Ms. Dunlap replied that we have received one application. Trustee Lovato also said that we need to have a Public Hearing about the water issue with EMWT. People need to know what is being proposed and what our options are as a Town.

**Mayor Dial** told all in attendance that the Mayor of Las Vegas had just signed an Executive Order imposing a curfew for all persons with the city limits of Las Vegas because of the Coronavirus. He said that San Miguel is considering the same order and that he heard that the Governor will be talking to police chiefs tomorrow. He said that the Town of Estancia is not going to do it. He said this is a seed for something that he does not want to see grow and to him, it’s tyrannical.

Mayor Dial also said that he will be traveling in November and that Mayor Pro Tem Noah Sedillo will be taking over his duties as Mayor while he is gone. Lastly, he asked Clerk Michelle Jones to look into video conferencing the Board meetings.

**9.0 Executive Session- As per motion and Roll Call Vote- Pursuant to NMSA 1978-10-15-1 to 10-15-4 Section (H) (2) (8) Personnel and the Sale of real property**

**ACTION TAKEN:** Trustee Sedillo made a motion to go into Executive Session, as per Motion and Roll Call Vote- Pursuant to NMSA 1978- 10-15-1 to 10-15-4 Section (H)(2) (8) to discuss Personnel and the sale of real property. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato- yes, Trustee Sedillo – Yes, Trustee Chavez- yes, Trustee Hall- yes. **MOTION CARRIED**

 Executive Session began at 7:34pm.

**Return from Executive Session-**

**ACTION TAKEN:** Trustee Hall made a motion to return to Regular Session at 7:59pm. Trustee Sedillo seconded the motion. All in Favor. **MOTION CARRIED** Trustee Hall stated that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

**Adjournment**

Trustee Hall made a motion to adjourn the meeting. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 7:59 pm.

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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